

APPLICATION & ENROLLMENT

Young Achievers



**Christian Academy
Home Of The Warriors**

**YOUNG ACHIEVERS
CHRISTIAN ACADEMY**

1025 NE 15TH STREET
Oklahoma City, OK 73117
Office Phone: 405-424-1701

"The vision of Young Achievers Christian Academy is to inspire students towards excellence for the glory of God."

Welcome Back YACA Warriors!

"I can do all things through Christ that which strengthens me." Philippians 4:13

Greetings YACA Families,

Welcome Back!

I hope you are enjoying a wonderful summer. I also hope you are relaxed, recharged and ready to start a new school year. I am so delighted that you are part of our amazing learning community. I welcome and value your positive energy and dedication to excellence in education, and I look forward to working with you and your children.

All signs point to another incredible and productive school year. Our skilled and devoted staff is already planning and preparing for your child (ren). Our enthusiastic office team is registering new families, ordering needed materials and updating student files. We are indeed a joyous and caring community with the common goals of nurturing responsible, caring students and promoting high-level learning, all in safety.

To our new families, we would like to welcome you to the YACA Family. Our goal is to ensure that you and your child's experience is nothing short of amazing. We are here to help you through your transition into Young Achievers Christian Academy. Please feel free to call our office for any questions that you may have.

New Staff

Each year brings positive change and growth. This includes a few new additions to our staff. We are working diligently to ensure that our classrooms are equipped with staff that will ensure the progress of the students. We will welcome them to our family with open arms.

Student Placement

A great deal of time, effort and thought has gone into the process of student placement for the 2022-2023 school year. YACA is eagerly looking forward to enriching your child's life. Our mission and goal is to ensure that students are on target this upcoming school year.

Your commitment to insuring that Young Achievers Christian Academy remains a celebrated and successful school is awe-inspiring. I eagerly look forward to greeting students and families in August. It remains an honor and privilege to serve as your Director. Together, I know we will make this school year one of growth and achievement for all children.

Warmest Regards,

Ms. Charitta Smith, YACA Director



Young Achievers Christian Academy

STATEMENT OF FAITH

WE BELIEVE...The only true God, existing eternally in three persons – Father, Son and Holy Spirit.

WE BELIEVE...The Bible to be the inspired, infallible, authoritative word of God.

WE BELIEVE...The value and dignity of all people, each created in God's image and yet alienated from God and each other because of our sin and guilt.

WE BELIEVE...Jesus Christ, fully human and fully divine, who lived as a perfect example, assumed the judgment due sinners by dying in our place, and was bodily raised from the dead and ascended as Savior and Lord.

WE BELIEVE...God's grace which justifies all who repent and put their faith in Jesus Christ alone for salvation.

WE BELIEVE...The presence and transforming power of the Holy Spirit, and the unity of all believers in Jesus Christ.

VALUES

RELATIONSHIPS

At Young Achievers Christian Academy, we pursue genuine friendships with individuals, businesses, and churches to care for, encourage, and lift up one another.

Hebrews 10:24-25 | 1 Corinthians 12:25-27

LONG-SUFFERING

At Young Achievers Christian Academy, we recognize we're walking a journey, not running a race, trusting that God will provide over our long journey. Whether we face triumphs or hardships, we celebrate that He works in His timing, not ours.

James 1:2-4 | Romans 5:3-5

PRAYER

At Young Achievers Christian Academy, we devote ourselves to prayer knowing that prayer results in unity, thanksgiving, confessions of sins, blessings, and discovering God's will. We pray in times of distress, we give thanks and praise in times of joy, and we continually pray for those we serve.

Thessalonians 5:16-18 | John 14:13-14

HUMILITY

At Young Achievers Christian Academy, we humbly seek to embody a life of service, generosity, and sacrifice, recognizing the work of others.

John 3:30 | Philippians 2:3

EXCELLENCE

At Young Achievers Christian Academy, we strive for excellence in all of our endeavors, not for our own glory, but for the Glory of God.

Philippians 4:8-9 | Colossians 3:23-24

REST

By resting, we stop to enjoy God and His creation, celebrate the work He has done, and acknowledge He's in charge, not us. While He works powerfully in and through us, our work is not up to us. It's up to Him. The only way we can keep from being enslaved by our work is to make rest a regular part of the way we work.

Genesis 2:2-3 | Matthew 11:28-30

By signing this document you agree to the beliefs set forth by Young Achievers Christian Academy Administrative Staff for your child, while a student of YACA. You also agree not to infringe on any other beliefs on Students, Parents, or Staff during your duration at Young Achievers Christian Academy.

Parent Signature _____ Date _____

Student Signature (Grades First through Eighth) _____ Date _____

Administration Signature _____ Date _____



Young Achievers Christian Academy
1025 NE 15th St
Oklahoma City, OK 73117
Enrollment Application_____

Students Name: _____ Age: _____
(Last) (First) (MI)

Date of Birth: ____/____/____ Gender: Male Female (Circle)

Entering Grade: _____ Last School Attended: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Transfer Involuntary Withdrawal Suspended

Student Lives With: _____ Both Parents _____ Mother _____ Father _____ Guardian

Mother Name: _____

Place of Employment: _____

Work Number: () _____

Cell Number: () _____

Email Address: _____

Authorized to Pick-Up: Yes/No (Circle)

Father Name: _____

Place of Employment: _____

Work Number: () _____

Cell Number: () _____

Email Address: _____

Authorized to Pick-Up: Yes/No (Circle)

Health Concerns

Any Known Medical Diagnosis: Yes/ No (Circle)

Allergies: Yes/No (Circle) _____

Eating Concerns: Yes/No

Emotional Concerns: Yes/No

Discipline Concerns: Yes/No

Physical Concerns: Yes/No

Hearing: Yes/No

Physical Restrictions: Yes/No

Hyperactivity: Yes/No

Visual: Yes/No

Asthma: Yes/No

Medications: _____

Emergency Contact: _____ Number: _____

STUDENT PICK-UP PERMISSION FORM

I give the following persons listed below permission to pick-up my child/children from Young Achievers Christian Academy. I am aware that once my child/children is picked up by any persons listed below, that I assume full responsibility for my child/children. If a name is not listed, the person picking up the named student will not be allowed to remove the student from the premises of Young Achievers Christian Academy until a parent has been contacted.

1. _____

Student

2. _____

Student

3. _____

Student

4. _____

Student

Parent Signature: _____ Date: _____

1. _____ Phone _____

2. _____ Phone _____

3. _____ Phone _____

4. _____ Phone _____

5. _____ Phone _____

6. _____ Phone _____

7. _____ Phone _____

8. _____ Phone _____

9. _____ Phone _____

10. _____ Phone _____

• **Swat Policy Form**

Young Achievers Christian Academy has an established a Swat Policy for behavior concerns with its students within reasoning. YACA does not misuse the privilege to swat children but do feel in some situations swatting is necessary. Our intensions are to help correct the behavior of the student, at the time the behavior is displayed. We understand that students have the ability to listen and follow directions the first time. YACA’s Swat Policy helps correct those mistakes. The Academy Director is the only person within the school who will administer swats, unless a parent has given permission to the students’ teacher. Parents are aware that they will notified before a student is given swats along with a written discipline form. Swatting is not the first form of discipline in every situation. Students are given a verbal warning and two referrals. Students may also be suspended for consecutive behavior which may also lead to the removal from the academy. Fighting, use of profanity, disrespecting teachers or other faculty members, and more than three consecutive behavior warnings, will result in immediate attention by both Administration and Parents or Guardians.

- ❖ Proverbs 12:24; Whoever spares the rod hates his son, but he who loves him is diligent to discipline him. (ESV)
- ❖
- ❖ Proverbs 22:15; Children will do foolish things, but if you punish them, they will learn not to do them. (ERV)

- ❖ Proverbs 23:13-14; Always correct children when they need it. If you spank them, it will not kill them. In fact, you might save their lives. (ERV)

Please read and sign the following permission form and turn it into the office.

I _____ hereby **give/do not give** the Academy Director and or classroom teacher permission to swat my child for a warrant behavior issue while on school premises

Young Achievers Christian Academy permission to swat the named student(s) at the consent of the parent.

1. _____

3. _____

2. _____

4. _____

Fighting, use of profanity, disrespecting teachers or other faculty members, and more than three consecutive behavior warnings (see classroom rules and guidelines).

Academy Director Signature/Date

Parent Signature/Date

➤ **Student Picture Release Consent**

I Give permission for my child/children to be photographed and pictures used by Young Achievers Christian Academy for the purpose of advertisement, website, and social media.

I Do Not Give permission for my child/children to be photographed by Young Achievers Christian Academy Administration or Staff.

➤ **Transportation Release Consent**

I Give Young Achievers Christian Academy permission to transport my child/children on Field Trips utilizing Young Achievers Christian Academy's transportation. I will not hold Young Achievers Christian Academy, Ms. Charitta Smith, Academy Director, or the Transportation Driver responsible for accidents that may occur while my child is being transported by transportation provided by Young Achievers Christian Academy.

I Do Not Give my child/children permission to ride in any transportation provided by Young Achievers Christian Academy. I do understand that in the event of a school Field Trip, I am solely responsible for the transportation for my child/children.

1. _____
Student's Name

2. _____
Student's Name

3. _____
Student's Name

4. _____
Student's Name

Parent Signature: _____ Date: _____

Tuition and Fees

Enrollment and Registration Returning Students

- PK3
\$275.00
- PK4-Kindergarten
\$300.00
- First-Fourth Grade
\$375.00
- Fifth-Eighth Grade
\$425.00

Enrollment and Registration New Students

- PK3
\$375.00
- PK4-Kindergarten
\$400.00
- First-Fourth Grade
\$475.00
- Fifth-Eighth Grade
\$475.00

MONTHLY TUITION

- PK3 and PK4
 - \$475.00 (Lunch Included)
- Kindergarten Through Fifth Grade
 - \$425.00
- Sixth Through Eighth Grade
 - \$325.00

Additional Services and Fees

- LUNCH
 - \$60.00 MONTHLY
KINDERGARTEN AND ABOVE
- EXTENDED CARE
 - \$50.00 A.M. CARE MONTHLY
 - 6:30 A.M. – 8:15 A.M.
 - \$50.00 P.M. CARE MONTHLY
 - 3:45 P.M. – 6:00 P.M.

Tuition Discounts are Available for Qualifying Accounts:

- Make One Full Tuition Payment or Two Tuition Payments
- Have Multiple Children Within the Same Household
- Educators
- Military
- Pastoral
- Returning Student
- ONLY One Discount Given Per/Family



TUITION PAYMENT PLAN AGREEMENT FORM

Purpose of this form: Use of this form is to ensure that all parties fully understand the tuition agreement set forth by Young Achievers Christian Academy.

Student's Name: _____
First Middle Last

Student's Name: _____
First Middle Last

Student's Name: _____
First Middle Last

Parent/Guardian Name: _____
First Middle Last

Terms and Conditions

1. **I agree** to pay my monthly tuition and additional service payments on the **first of every month**.
2. **I agree** that my contract cannot be changed once signing.
3. **I agree** to pay any late fees that are occurred from late tuition.
4. **I agree** to pay any installment payments on time.
5. **I agree** to pay the fee of **\$50.00** for any returned checks made payable to YACA.
6. **I agree** that my student(s) records will be held until my balance is paid in full.
7. **I agree** that I must provide a 2 week notice to YACA in writing should I choose to withdraw my student(s). If notice is not provided, I agree that I will be charged a full month of tuition.

Late Payment Policy

1. **Penalty and Late Fee:** If I fail to pay due amount on or before the due date, I agree to pay an initial late fee of **\$50.00** after the first day late and a recurring fee of **\$5.00 per day** until payment is made. I understand that penalty and fees will be added to my account starting the first day payment is late. I understand weekends will not be added into my penalty and late fee payments.
2. **Notice:** After 1 week of my account being delinquent I will be informed in writing and phone call by the Accounting Office or School Administration of penalty and late fee realization. I understand failure to pay my fees could affect my student(s) student status.
3. **Loss Eligibility for Payment Plan:** If I fail to pay my installment payments, I will then be required to pay the payment in full or be moved to monthly payments in which I will lose all discounts given.
4. **Readmission Withholding:** If I have any outstanding tuition balance, then I will not be able to enroll my student(s) until I fulfill my obligation.

I agree, and have read and understand all the above terms and conditions.

Parent or Guardian Signature: _____ Date: _____

Administration Signature: _____ Date: _____

We are not obligated to inform you monthly and individually of your payment date. It is your responsibility to adhere to your contract and Young Achievers Christian Academy to avoid any additional fees.

ADDITIONAL SERVICE FORM

Purpose of this form: Use of this form is to provide families with additional services outside of tuition for students enrolled at Young Achievers Christian Academy.

Student's Name: _____
First Middle Last

Student's Name: _____
First Middle Last

Student's Name: _____
First Middle Last

Parent/Guardian Name: _____
First Middle Last

PLEASE CHECK ALL THAT APPLY

PK3 and PK4 ADDITIONAL SERVICE SELECTION

- A.M. CARE @ \$50.00 MONTHLY
- P.M. CARE @ \$50.00 MONTHLY

KINDERGARTEN THROUGH EIGHTH GRADE ADDITIONAL SERVICE SELECTION

- LUNCH @ \$60.00 MONTHLY
- A.M. CARE @ \$50.00 MONTHLY
- P.M. CARE @ \$50.00 MONTHLY

ADDITIONAL DISCOUNTS THAT APPLY (PLEASE CHOOSE ONLY ONE)

- MULTIPLE CHILD DISCOUNT
- EDUCATORS DISCOUNT
- MILITARY
- PASTORAL DISCOUNT
- FULL TUITION PAYMENT

TOTAL MONTHLY TUITION: _____

Parent or Guardian Signature: _____ **Date:** _____

Administration Signature: _____ **Date:** _____

AUTHORITY TO TRANSFER RECORDS

YOUNG ACHIEVERS CHRISTIAN ACADMEY AUTHORITY TO TRANSFER EDUCATION RECORDS

To: _____
(School Most Recently Attended)

STREET ADDRESS/P.O. BOX CITY STATE ZIP

In accordance with the Family Education Rights and Privacy Act (FERPA), 34 CFR 99.31, please transfer all Education Records for the following:

NAME OF CHILD BIRTHDATE

NAME OF CHILD BIRTHDATE

Request for Education Records includes, but is not limited to:

- ✓ Scholastic Records
- ✓ Test Records
- ✓ Behavioral Records
- ✓ Special Education Records
- ✓ Health Records
- ✓ Personal Recommendations
- ✓ Attendance Records
- ✓ Activity Records

Transfer of student records, including disciplinary records, must take place in a timely manner, within three business days of receipt of request, under state law. (70 O.S. 24-101.4)

The student(s) intends to enroll or already has enrolled in our school district; therefore, please send records to: **Young Achievers Christian Academy**
1025 NE 15th St
Oklahoma City, OK 73117

Education records are maintained and released in accordance with the Family Educational Rights and Privacy Act (FERPA). Parents or eligible students shall be provided a copy of the records to be disclosed, if requested. Further disclosure of the above records will be in accordance with 34 CFR § 99.31.

Parent Signature _____ Date _____

Signature of School Official _____ Date _____

Young Achievers Christian Academy

2022-2023 School Calendar

August 2022						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2022						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2022						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2022						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2022						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2023						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2023						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2023						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2023						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2023						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July 2023						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Students Out; No School:

Sepember 5	Labor Day
October 12-14	Fall Break
October 17	Professional Development
November 21-25	Thanksgiving Break
December 19-30	Christmas Break
January 2-3	Professional Development
January 16	Martin Luther King Day
February 13-14	Professional Development
March 10-17	Spring Break
March 20.	Professional Development
April 7	Good Friday

Instructional Peiod:

1st Quarter (Aug 15- Oct 11)
2nd Quarter (Oct 15- Dec 16)
1st Semester (Aug 15- Dec 16)
3rd Quarter (Jan 4- Mar 9)
4th Quarter (Mar 21- May 18)
Second Semester (Jan 4 - May 18)
Total Days of Instruction

Number of Days:

39
39
78
44
45
89
167

Teacher and Parent Information:

Open House/Meet the Teacher	August 12 @ 6:00 p.m.
First Day of School	August 15
Parent Teacher Conference	September 13 from 3:30-6:30
Parent Teacher Conference	November 11 from 3:30-6:30
Parent Teacher Conference	February 3 from 3:30-6:30
Last Day of School	May 18
Teacher Recod Day	May 19
First Day of Summer Camp	May 30
Last Day of Summer Camp	July 21